

THE GEORGE WASHINGTON UNIVERSITY

WASHINGTON, DC

2017 TUITION EXCHANGE PRELIMINARY APPLICATION

This application is required for eligibility to participate in the Tuition Exchange (TE) program for the **2018-2019 academic year**. Completion of this application does not guarantee final selection as a candidate for the TE program, nor admission to selected colleges and universities participating in the TE program. All applications submitted by the deadline of **September 22, 2017**, will be ranked based on the employee's adjusted service date and years of regular service. Applicants will be notified of their status no later than October 27, 2017.

Please review the Tuition Exchange Policy & Procedures to ensure compliance with application requirements.

Employee Information:

Name: _____ GWID: _____

Adjusted Service Date: _____ Department: _____
(To be completed by Benefits Administration)

Classification: Staff Faculty Research Retiree Other

Current Mailing Address: _____

City: _____ State: _____ Zip Code: _____

STUDENT INFORMATION - Please complete a separate form for each Dependent Child seeking candidacy for the Tuition Exchange Program.

Dependent's Name: _____

SSN: _____ - _____ - _____ DOB: _____

Academic Year of Admission** _____

(If dependent child is not a first year student during the 2018/2019 academic year, please provide academic year dependent was admitted as an undergraduate.)**

What is the dependent's anticipated status for the 2018/2019 academic year?

Freshman Sophomore Junior Senior

Has Dependent Child ever enrolled in an undergraduate study at GW using Employee Dependent Tuition Remission Benefits? No Yes (if yes, list semesters): _____

Has this student ever been selected as a candidate for the Tuition Exchange Program? No Yes*
If yes, when? _____

*Please check box if child was selected as a candidate, but **not** awarded Tuition Exchange scholarship to recertify and maintain candidate status for 2018/2019 academic year.

Do you currently have a dependent using the Tuition Exchange Award? No

Yes **Please provide the requested information if you checked yes.**

*Dependent Name: _____ *SS#: _____ - _____ - _____

*Year Enrolled in Tuition Exchange Program: _____

*Expected Graduation Date: _____

I certify that the above information is correct and that the student listed above is 1) either my natural, adopted, or stepchild, or that I am appointed legal guardian, and 2) that the child is legally dependent on me or dependent on my spouse/ domestic partner as defined by the IRS Code, and 3) the dependent child will be under the age of 24 before the first day of the academic year.

This application must be completed by the employee and returned by **9/22/17** to the Benefits Administration Department, **Mail: 45155 Research Place, Suite 160, Ashburn, VA, 20147 / Fax: (571) 553-8385 / E-Mail: tuition@gwu.edu** For questions regarding eligibility for tuition benefits, please contact the Benefits Administration Department at (571) 553-8382. Questions regarding the Tuition Exchange program and benefits at other colleges and universities should be directed to Daniel Small, Associate Vice President, Office of Student Financial Assistance, Rice Hall, Third Floor, or at (202) 994-7850.

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Employee Signature _____

Date _____

The deadline for receipt of Tuition Exchange applications for the 2018-2019 academic year is Friday, September 22, 2017

Tuition Exchange applications can either be mailed, hand delivered, scanned or faxed to the Benefits Administration Department.

ADDRESS:

The George Washington University
Benefits Administration Department
45155 Research Place, Suite 160
Ashburn, VA 20147

E-MAIL:

tuition@gwu.edu
(PDF version only)

FAX:

(571) 553-8385

Questions?

Call: (571) 553-8382
E-Mail: tuition@gwu.edu

The Tuition Exchange Policy & Procedures and application are available online under the Tuition Programs section at, <https://benefits.gwu.edu/tuition-remission>

For a list of participating schools, please visit <http://tuitionexchange.org>

Application deadline: Friday, September 22, 2017